



Shivam Properties  
**Employment Application**  
 Equal Opportunity Employer

**POSITION APPLIED FOR**

Position Title \_\_\_\_\_

Start Date \_\_\_\_\_

Requested Starting Salary \_\_\_\_\_

**GENERAL INSTRUCTIONS**

- Type or print in ink this application in its entirety.
- Specify the position for which you are applying.
- Submit your application to the front desk.

**HOW DO WE CONTACT YOU?**

Your Name \_\_\_\_\_

Social Security Number \_\_\_\_\_

Your Mailing Address \_\_\_\_\_

City \_\_\_\_\_ St \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_

**OFFICE USE ONLY**

\_\_\_\_\_

**EDUCATION - HIGH SCHOOL**

NAME/LOCATION OF SCHOOL \_\_\_\_\_ RECEIVED:  Diploma  Other (Specify) \_\_\_\_\_  None

YOUR NAME IF DIFFERENT WHILE ATTENDING SCHOOL: \_\_\_\_\_

**EDUCATION - COLLEGE, UNIVERSITY OR PROFESSIONAL SCHOOL**

NAME OF SCHOOL	LOCATION	DATES ATTENDED	MAJOR/MINOR STUDIED	DEGREE EARNED

**JOB-RELATED TRAINING OR COURSE WORK (VOCATIONAL, TRADE, BUSINESS, GOV'T, ETC.)**

NAME OF SCHOOL	LOCATION	DATES ATTENDED	COURSE OF STUDY	COMPLETED?

**KNOWLEDGE / SKILLS / ABILITIES (KSAs)**

List all the KSAs you possess and believe relevant to the position you seek, such as computer skills, fluency in language(s), etc.

\_\_\_\_\_

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